



LOCKHEED MARTIN

Advanta Technologies installs *OurLibrary* for Department of Labor Application

An *OurLibrary* system is being used to store and retrieve all recent discharge forms for the U.S. military. Two Kodak scanners are used to capture these documents.

Lockheed Martin Information Technology in Orlando, Florida receives and processes approximately 8,000 DD 214 and DD 215 forms each week as service men and women are discharged from the U.S. military forces. Upon requests from state employment agencies, Lockheed Martin sends faxes with copies of specific DD 214/215 forms and other information. Lockheed Martin maintains a document repository containing discharge forms for previous nine quarters.

The *OurLibrary* document management system is used to organize and store the discharge form images. The images are stored on hard drive for rapid retrieval and copies are also written to DVD optical media.

Three Kodak i250 document scanners are used to quickly convert the paper documents into digital images. DD 214 and 215 forms are provided in a variety of sizes, thicknesses and overall quality. The Kodak i250 scanners have performed well with these challenging documents.

Advanta Technologies developed a custom document indexing application for Lockheed Martin. This application uses information downloaded daily from a mainframe system to expedite the indexing process for the discharge forms. The number of keystrokes needed to provide index information for these forms is minimized, so the indexing process can be completed quickly.

Equipment:

- Iomega REV Drive
- Three (3) Kodak i250 (Duplex) Scanners
- *OurLibrary* Document Management Software



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Lockheed Martin is united by a clarity of purpose: We help our customers succeed at their defining moments with transformational technology and expertise as a systems integrator.

